NextGen
Order Module View Column
Demonstration

This is a mini-lesson illustrating how you can choose the columns you wish to view in the Order Module.

This has been prepared with EHR 5.8 & KBM 8.3. Subsequent updates may display cosmetic & functional changes.

Use the keyboard or mouse to pause, review, & resume as necessary.
By default NextGen displays these columns on the Orders Summary Tab in the Order Module. Suppose we want to modify this, perhaps by adding the Sign-off details. Click Manage Filters.
Click the **New Filter** button.
Change Filter Name to whatever you want; here we'll change it to **Custom1**.
Select/clear checkboxes to make your desired columns visible.
Now click the Data tab.

Pick the order types you want to see. Here we'll pick Lab & Radiology.
We’ll leave the Order Status section with everything selected. But let’s change the date range from 1 month to **2 years**.
When done click Save All & Apply.
**Custom1** is selected, & you see the columns you've chosen.

When desired, you can still select any of the other views.
This concludes the NextGen demonstration.

Paddle faster! I hear banjo music.

R. Lamar Duffy, M.D.
Associate Professor
University of South Alabama
College of Medicine
Department of Family Medicine